

## Pay Rent Online / Fees Associated

We want to make paying rent as simple and convenient as possible for you. Our payment options offered through RealPage Payments Services, LLC (RPPS) gives you the option to pay rent and other fees securely online with the following payment options:

- **ACH** (Convenience Fee: \$1.50 for recurring payment, \$2.50 for one-time payment)
- Credit or Debit Card
  - **VISA** (Convenience Fee: \$10 for anything under \$1,200, \$35 for anything greater than \$1,200)
  - o **AMEX, Mastercard, Discover** (Convenience Fee: 2.99% of total payment)

## **How to Pay Online**

It's easy to pay online. Simply log in to your tenant portal and perform the following:

- 1. Click on *My Payments* and select *Payment Accounts*.
- 2. Add your account information with all required fields.
- 3. Pay rent for that month, or you can choose recurring payments and your rent payment will be automatically paid every month, so you don't have to worry about later fees!

It's easy to cancel a payment but remember that it must be canceled prior to 3PM CST on the same day the payment was initiated. Customer support can be contacted for questions and inquiries between 8AM-5PM CST at 1-844-530-5785.